

NAEOP WEBINAR REGISTRATION FORM

Registrant Information:

Registrant Name _____ Membership # _____
(First) (Last) (CEOE)
Mailing Address _____
City _____ State _____ Zip _____
Home Phone _____ Email address _____
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Full Registration:

(Full registration includes six one hour webinars, handouts where applicable, links to webinars after live presentations, and PSP credit.)

Registration	Fee	Amount	Time of Session (choose one)	
Full Registration—Member	\$125	\$ _____	EST 12-1 pm _____	EST 2-3 pm _____
Full Registration—Non-member	\$175	\$ _____	EST 12-1 pm _____	EST 2-3 pm _____

Webinar presentations and dates: The Well Rounded Educational Office Professional

- September 24, 2015 The Professional Standards Program In-Depth
- October 22, 2015 Dealing with Difficult People
- November 12, 2015 Effective Time Management
- February 18, 2016 Enhancing Your Leadership Skills
- March 17, 2016 Social Media in the Educational Setting
- May 12, 2016 Confidentiality, Freedom of Information and Other Rules/Regulations

Participants will receive 6 hours of PSP Educational Credits for successfully completing the series and will receive a certificate at the end of the series. Webinars will be offered with a minimum of twenty participants per session. Each session will be presented at least one time during the date shown unless otherwise notified.

Payment Method (All fees are payable in U.S. dollars):

TOTAL FEES \$ _____

Copy of Purchase Order is attached
 Enclosed is a check or money order payable to NAEOP
*Credit Card Number _____ Exp. Date _____ Security Code _____ Billing Zip Code _____
Name on Credit Card _____
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**Please note: a \$5 convenience fee is applied to all credit card transactions.* Signature _____

Return completed form and payment to: NAEOP | 1841 S Eisenhower Ct. | Wichita, KS 67209
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